

Language, Literacy and Numeracy Indicator Assessment

Target Core Skills: These tasks cover ACSF skills at Level 3

Course Title: TLI31316 Certificate III in Driving Operations (Bus)

Trainee Given Name:	
Trainee Surname:	
Date of Assessment:	

Introduction to Trainee:

The LLN Assessment has been developed specifically for Transit Systems drivers.

Transit Systems and JKR Training will offer you maximum assistance throughout your training experience. Many of the units which form part of the selected course require that you have adequate comprehension and writing skills in order to achieve competence. This assessment provides a method of assessing these skill levels and aims to help us determine the learning approach that is most suited to your specific needs

Transit Systems and JKR Training will review your assessment results together with the information gathered during your interview. If your skills do not meet the entry requirement, Transit Systems and JKR Training may decide to refer you to another training provider for specific training in language, literacy and numeracy. Transit Systems and JKR Training can provide you with a list of providers who have the expertise to maximise your opportunity.

This strategy has been implemented to ensure that you are given the best opportunity to achieve competence and ultimately obtain the skills in your chosen field. We wish you every success in your assessment.

Assessor Instructions: Activity One

Part 1 is a statement about an Alcohol and Drugs policy and procedure. The candidate should read the statement and answer questions 1 through 4. This is a demonstration of the candidate's understanding and will be enhanced by the trainee's ability to draw meaning from the text by contextualising information.

Part 2 requires the trainee to read the statement about a Transit Systems safe driver and to reproduce (write) the information. The trainee's response should include a clear and succinct outline of the statement.

Assessor Instructions: Activity Two

The second activity requires the trainee to complete a number of numeracy activities including addition, subtraction, multiplication, division and their ability to read a statement and calculate a numeracy activity.

Trainee Name:	Transit Systems Employee No:

ACTIVITY ONE: LITERACY AND WRITING

Read the following information and then answer the questions below in the spaces provided.

Activity 1 Part 1: Transit Systems Drug and Alcohol Policy and Procedure Statement

The legal blood alcohol limit for drivers of public passenger vehicles is **Zero (0)**.

Due to the nature of the role and the immense responsibilities of the position, bus drivers should be aware of what, when and the quantities of alcohol they consume. The body removes alcohol from the blood stream at a predicted rate. Cold showers, strong coffee, etc. will not accelerate this rate.

An employee arriving at the Depot to commence their duties who has any level of drugs or alcohol in their system that may affect their driving will **NOT be allowed to commence** duty and will be subject to disciplinary procedures. Drivers will be required to participate in tests for the presence of alcohol or drugs, from time to time.

Consumption of alcohol or the use of illegal drugs is not permitted on Transit Systems property.

Q1. What is this statement about?

Q2. What will happen if an employee commences duty with alcohol and/or drugs in their system?

Q3. What is the blood alcohol limit for a driver of a public passenger vehicle?

Q4. What does the last line of the statement mean?

Activity 1 Part 2: A Transit Systems Safe Driver

A Bus driver must operate their bus in a safe manner, drive defensively and carefully. A driver must always follow the Transit Systems NSW instructions and obey the road regulations.

Q1: In twenty words or less, describe what you consider to be a 'Safe Driver'.

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ACTIVITY TWO: NUMERACY

Please answer the following questions. You may use a calculator if you wish.

Q1:	28 + 35 =	Answer:	
Q2:	15 – 11 =	Answer:	
Q3:	48 ÷ 6 =	Answer:	
Q4:	128 + 55 =	Answer:	
Q5:	87 – 15 =	Answer:	
Q6:	15 ÷ 3 =	Answer:	
Q7:	You are given eight uniforms, but you should only have been given five. How many uniforms do you return?	Answer:	
Q8:	Your bus is licenced to carry 45 passengers sitting and 15 passengers standing. You currently have 38 passengers sitting and 9 passengers standing. How many more passengers can board your bus?	Answer:	
Q9:	You have 40 stops to make on your bus run today. You complete ¼ of these and your bus breaks down. How many stops have you not been able to complete?	Answer:	
Trainee Name:			
Transit Systems Employee No:			
Trainee Signature:			
LLN Reviewed		Yes	
JKR Staff Name:			
LLN Support Identified		Yes	No
If yes, please note support action to be taken, add note in VETtrack and advise Transit Systems			

Trainee Name:	Transit Systems Employee No:



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ACSF MAPPING – Reading / Writing		
Activity / Question	ACSF Skill Level Indicator	Domains of Communication
Activity One Part 1 Q1	3.03 3.04 4.03	Workplace and employment and/or Education and training
Activity One Part 1 Q2	3.03	
Activity One Part 1 Q3	3.03	
Activity One Part 1 Q4	3.03 3.04	
Activity One Part 2 Q1	3.03 3.04 4.03	
Activity One Part 2 Q1	3.03 3.04 4.03	Workplace and employment and/or Education and training

ACSF MAPPING – Numeracy		
Activity / Question	ACSF Skill Level Indicator	Domains of Communication
Activity Two Q1	2.09, 2.10, 2.11 3.09	Workplace and employment and/or Education and training
Activity Two Q2	2.09, 2.10, 2.11 3.09	
Activity Two Q3	2.09, 2.10, 2.11 3.09	
Activity Two Q4	2.09, 2.10, 2.11 3.09	
Activity Two Q5	2.09, 2.10, 2.11 3.09	
Activity Two Q6	2.09, 2.10, 2.11 3.09	
Activity Two Q7	3.09	Workplace and employment and/or Education and training
Activity Two Q8	3.09	Workplace and employment and/or Education and training
Activity Two Q9	3.09 3.10 3.11	Workplace and employment and/or Education and training

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